



WILLIAMSTON COMMUNITY SCHOOLS

VOLUNTEER BACKGROUND CHECK

2023-2024: PreK - 12th grade

Full Legal Name: _____
Last Name First Name Middle Name

Other/Maiden Name(s): _____

Date of Birth: _____ Gender: _____

Race: ☐ White ☐ Black ☐ Asian/Pacific Islander ☐ American Indian/Alaskan Native
☐ Other/Unknown

Have you ever pleaded guilty or been convicted of a felony in a state or federal court?
☐ Yes ☐ No

Have you ever pleaded guilty or been convicted of a misdemeanor in a state or federal court?
☐ Yes ☐ No

Are you the subject of a current criminal investigation or have pending charges against you?
☐ Yes ☐ No

Address _____ City _____

Phone (H/C) _____ (W) _____

School: ☐ KCLH ☐ DISCOVERY ☐ EXPLORER ☐ MIDDLE SCHOOL ☐ HIGH SCHOOL
Please circle all that apply

Signature _____

Date _____

Your signature represents an acknowledgment that your statements are true and authorizes Williamston Community Schools to conduct a name-based background check through ICHAT.

- Completed forms can be submitted to Rachel Foster at fosterr@gowcs.net for processing. Please allow up to 5 business days for processing.

[WCS Board Policy 5175 Criminal History and Background Checks](#): People who volunteer on a non-regular basis must undergo a criminal record check as mandated by the State of Michigan (I.C.H.A.T.) and a Public Sex Offenders Registry (PSOR) check.

[WCS Board Policy 5175-R Criminal History and Background Checks Rules](#): #5 Whenever a determination is made that the criminal history profile prevents an individual from serving as a volunteer, the superintendent of schools or designee will notify the individual and the sponsoring staff member prior to the student activity.

An individual's criminal history profile will be in effect and utilized for the current school year only. The original disclosure consent form will be used to obtain an updated profile for those individuals continuing to volunteer in each subsequent year.